

VACANCY ANNOUNCEMENT

Handicap International Federation (HI) is an independent and impartial aid organization, created in 1982, working across 63 countries. HI works alongside the vulnerable populations, whatever the context, taking action to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights. Present in Nepal since 2000, HI works through a network of local partner organizations in the area of health and physical rehabilitation, inclusive education and resilience including emergency response to improve the living conditions and involvement of the most vulnerable populations in Nepal.

HI Nepal is a part of a South Asia Regional Programme where in the region, HI's interventions specifically include physical rehabilitation, inclusive education, inclusive disaster risk reduction, inclusive economic empowerment, local development, emergency response and so on.

The HI Nepal programme invites applications from interested Nepal nationals for the following position for the emergency projects:

Position: MHPSS Officer

Project: Emergency

Location: Rasuwa, Nepal

Number of positions: 02

Terms & Conditions: Fixed term contract

Duration: As soon as possible– February 28, 2027

Overview:

Under the supervision of the Project Manager and the technical supervision of the MHPSS Technical Officer, the MHPSS Officer contributes to the implementation of his/her project, ensuring the optimal quality and the impact of the project. S/he works closely with the programme & technical team.

Responsibility 1:

Provide technical support to projects in accordance with the technical frameworks and general standards in application within his or her sectoral scope

Activities:

- a. Carries out technical tasks assigned by the Project Officer in accordance with internal quality and technical standards.
- b. Provides appropriate technical support to project managers and/or specialists.
- c. Adapts project documentation as required, in accordance with global technical standards and norms.
- d. Where appropriate, assists in coordination and collaboration with the project's technical partners, by delegation from the specialist(s) or project manager.

Responsibility 2:

Provides project-based technical training

Activities:

- a. Ensures that the global and field technical specialists get the information they need and works with the technical divisions where necessary.
- b. Collects the information required for lesson-learning or scientific documentation.
- c. Contributes to technical learning reporting to the specialist or project manager, based on good practice

Responsibility 3:

Help disseminate HI's technical influence within his or her remit and geographical territory

Activities:

- a. Helps relay information to the service or territorial authorities.
- b. Mobilises HI's technical resources within his or her remit and according to needs

Responsibility 4:

Emergency preparedness and response responsibilities

Activities:

Helps to support or implement emergency preparedness actions for the programme(s) and, in an emergency, adapts his or her working methods to contribute to an effective humanitarian approach by HI.

Academic Qualification and Experience:

- Bachelor's Degree in Psychology or any relevant areas of Psychology.
- At least 3 years experience of working on the same thematic preferably in development and humanitarian context

Additional Desirable Requirements:

- Experience working with HI will be given preference
- Can accompany and motivate a person/group.
- Knows how to plan, organise and measure its activities by setting clear, specific and measurable objectives and indicators.
- Promotes participation and cooperation in the activities of its service sector and in multidisciplinary/sectoral work
- Previous I/NGO experience.
- Computer knowledge (MS office package).
- Able to work in harsh conditions.
- Good physical condition.
- The strong teamwork approaches.
- Knowledge of disability and development issues in Nepal
- Sensitized on the issues related to child protection, protection of gender-based violence, etc.

- Experienced in Humanitarian Context, preferably in the fields of rehabilitation and inclusion.
- Experience working in a multidisciplinary context.
- Applicable framework documents: to be defined.

To Apply:

Send a **motivation letter** and an **updated CV** including **2 referees (one must be your current line manager)** with contact number and e-mail address to recruitment@nepal.hi.org. **Applications will be considered on a rolling basis.** Please **mention the position you have applied for in the Subject of the email.** HI Nepal reserves the right to cancel, postpone or modify the whole recruitment process and reject any application without specifying any reasons whatsoever.

Handicap International (HI) is an equal opportunity employer. Qualified women, people with disability, and members from disadvantaged communities are strongly encouraged to apply.

HI firmly believes in the importance of inclusion and diversity within our organization. This is why we are committed to a disability policy to encourage the inclusion and integration of people with disabilities. Please indicate if you require any special accommodations, including participation in the first interview.

Candidates applying for a job with HI must be ready to comply with our Child Protection Policy, and Policy on Prevention of Sexual Exploitation, Abuse and Harassment. HI Nepal has a zero tolerance policy on conduct that is incompatible with the values and mission of HI, hence, all selected candidates are expected to adhere to these standards and principles.